DOCUMENTATING SOURCES

CITING REFERENCES IN THE BODY

Cite documents by putting the author's last name and the page number in parentheses. Do not separate the information with a comma.

Examples:

Single Author
(Halin 5)

Two Authors
(Smith and Anderson 15)

Three or More Authors
(Lauter et al. 2601-09)

Author's Name in Sentence
Tannen has argued this point (178-85)...

Indirect Source
Simon argues that high schools act as “social service centers and they don’t do that well” (qtd. in Weisman 259).

Source with No Page Numbers
Armadillos are native to Central and South America (Holley).

Source with No Author
International espionage was as prevalent as ever in the 1990s (“Decade” 135).

WORKS CITED LIST AT THE END OF THE PAPER

Include all information necessary for someone else to find the same resource. Only include materials that have been cited in the text of the paper. Organize the references alphabetically by the first author’s last name, format with a hanging indent, and double space the entire works cited page.

Example:
CITING SOURCES IN MLA STYLE
A GUIDE FOR STUDENTS

INFORMATION FOR THE WORKS CITED LIST
Give names in the same order as on the title page. Reverse only the name of the first author, comma, give other names in normal form. Ex: Lee, Matthew, Ted Evans, and Joseph Wills. If there is no publication date or page numbers, do not use n.d. or n. pag for the missing information unless your instructor asks you to do.

General Format:
Author. Title of Source. Title of Container, Other Contributors, Version, Number, Publisher, Publication Date, Location. Title of Container 2, Other Contributors, Version, Number, Publisher, Publication Date, Location.

PRINT SOURCES
Book
Author's Name. Title of Book. Publisher, Publication Date.


Book by Three or More Authors
Lastname, Firstname, et. al. Title of Book. Publisher, Publication Date.


Print Anthology
An anthology is a collection of writings by different authors.

Editor's Name, editor. Title of Anthology, edited by Editor's Name, Publisher, Publication Date.


Essay/Short Story/Poem/Article in an Anthology Accessed Online
Author's Name. “Title of Article.” Title of Anthology, edited by Editor’s Name, Publisher, Publication Date, Inclusive Pages, Title of Database/Web Site, URL/DOI.


Journal Article Accessed Online
Author's Name. “Title of Article.” Title of Journal, Volume Number, Issue Number, Publication Date, Inclusive Pages, Title of Database/Web Site, URL/DOI.


Magazine Article Accessed Online
Use this format if you find a magazine article while using library database or while searching the web.

Author’s Name. “Title of Article.” Magazine Title, Publication Date, Inclusive pages, Title of Database/Web Site, URL/DOI.


Newspaper Article Accessed Online
Use this format if you find a newspaper article while using library databases or while searching the web.

Author’s Name. “Title of Article.” Newspaper Title, Publication Date, edition, Inclusive Pages, Title of Database/Web Site, URL/DOI.


Web Page
If there is no author, begin the reference with the document title or web page title. If the organization or publisher is the same as the web site title, then only list it once.

Author’s Name. “Title of Web Page.” Title of Web Site, Sponsoring Organization or Publisher, Publication Date, URL.


Digital File (MP3, JPG, PDF)
Creator’s Name. Title. Web Site/Distributor, Publication Date.


Personal Interview
Name of Person Interviewed. Personal interview. Date of Interview.

Pei, J. M. Personal interview. 22 July 1993.

ONLINE SOURCES
MLA recommends including the URL as part of the location. If your instructor asks you not to include the URL, then don’t. Do not include the http:// as part of the URL. For sources found in databases, use the permalink or stable URL. If the source has a DOI, include the DOI instead of the URL. If there is no date, then you can optionally include the date of access at the end of the citation.

Book Accessed Online
Author's Name. Title of Book. Publisher, Publication Date, URL/DOI.


Essay/Short Story/Poem/Article in an Anthology Accessed Online
Author’s Name. “Title of Article.” Magazine Title, Publication Date, Inclusive pages, Title of Database/Web Site, URL/DOI.


Web Page
If it is the same as the organization or publisher, only cite the author once. If the author is different from the person who uploaded the video, cite the author's name before the title.

Author’s Name. “Title of Clip.” Host Web Site, Sponsoring Organization or Publisher, Publication Date, URL.


Newspaper Article Accessed Online
Use this format if you find a newspaper article while using library databases or while searching the web.

Author’s Name. “Title of Article.” Newspaper Title, Publication Date, edition, Inclusive Pages, Title of Database/Web Site, URL/DOI.


Newspaper Article Accessed Online
Use this format if you find a magazine article while using library databases or while searching the web.

Author’s Name. “Title of Article.” Magazine Title, Publication Date, Inclusive pages, Title of Database/Web Site, URL/DOI.


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